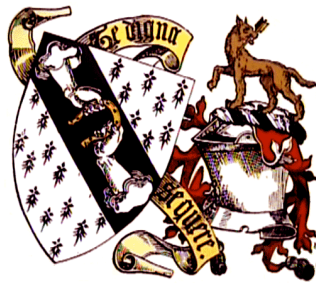


Swiss Farm International



SWIMMING POOL SAFETY POLICY

INFORMATION AND OPERATING PROCEDURES SWIMMING POOL SAFETY POLICY

It is the aim of the policy to ensure that all necessary measures are taken to provide safe bathing for those using Swiss Farm's swimming pool. In pursuit of this aim, the following procedures will be carried out.

Swiss Farm International

SWIMMING POOL REGULATIONS, INFORMATION AND OPERATING PROCEDURES

Normal Operating Procedures

General Park Organisation

Details of pool dimension and pool area are on the attached sheet.

Maintenance of the pool is the responsibility of the ground staff and the chlorine levels, Ph and temperature should be monitored at least twice daily. They, in consultation with other staff members, will decide whether the pool allows use.

The partners have overall responsibility for the health and safety conditions assisted by the grounds/maintenance staff.

Safety Information:

a) First Aid:

The First Aid supplies are kept in the Bar, Reception and pump room.

b) Telephone:

A phone is available in the bar and reception (also a pay phone is located outside the main building) 999 can be dialed in case of emergency.

c) Obtaining Help

If a non-swimmer is available, he/she should be briefed to assist with phone calls or to take other action in an emergency.

d) Duty Staff:

Must know the Emergency action plan (*see later*).

Ensure that an adequate variety and amount of rescue equipment is in the pool before starting each session.

Ensure that the safety equipment is positioned at intervals along the pool surround.

Ensure that the equipment does not obstruct the pool surround, thus preventing accidents.

In the event of lack of water clarity, the pool should not be used and the duty manager should be notified.

Bather Loads:

At no time should the number of people in the water exceed 55 bathers.

Ticket sales should be restricted to 110 per day. Observation has established that

Approximately half the number of ticket holders tend to use the water at the

same time. We consider it safe to sell double the bather load limit of tickets as a

result of this. It is possible to sell extra tickets if customers leave a session and are not returning (up to the number that have left)

Sessions:

Swimming sessions are usually from 10am – 6pm daily however during times of high demand we will separate the day in to two sessions from 10am – 2pm and from 2pm - 6pm

At no time may any children under 16 be allowed to use the pool without adult supervision (parental/ guardian or responsible person over 18)

The gates to the pool must be locked at all times when the pool is not in use.

The duty manager is responsible for this being carried out after each session has finished.

At no time should there ever be less than three people in the pool area, one of which must be a responsible adult.

THIS ALSO APPLIES TO ADULT SESSIONS.

Supervision and ratios:

Tickets are issued to customers as they pay their swimming fees. Children are only sold tickets if they are supervised by an adult. Once a ticket has been issued in the presence of an adult we consider it their responsibility to supervise that child whenever he/she uses the pool. It is the responsibility of the supervising adult to follow the ratios below.

All children under 16 years old must be supervised at all times in the pool area.

Under 4 years:

One Adult: one child with or without armbands.

One Adult: Two Children with armbands.

4-7 Years:

One Adult: Two children with or without armbands.

Mixed Ages:

One under 4 and one 4-7 year old can swim with one adult if both are in armbands or the older child holds the ISRM award.

One under 4 and two 4-7 year olds can swim with one adult if all are in armbands or both older children holds the ISRM award.

Notes:

- An adult must be a responsible person, who is at least 18 years of age.
- Non-swimmers wearing armbands or buoyancy jackets must remain in the shallow end, less than 1.2m deep.
- Under 4 year olds are aged 0-3 years.
- These ratios apply to the Designated Safe Area (DSA) of the pool. The DSA is deemed to be shallow water less than 1.2 m in depth. This area is marked on the side of the pool.

A life guard is not considered necessary as all the following conditions have been met:

- The pool is less than 1.5m (4'9") deep;
- The pool water area is smaller than 170m²;

- Children (under 16 years of age) do not use the pool without adult supervision;
- No diving is permitted;
- No particularly risky equipment is provided;
- There are no abrupt changes in depth;
- Crowded conditions will not occur;
- Food or alcohol is not available to pool users;
- Users are made fully aware of the pool rules, and the need to be responsible for their own safety. Only residents of the park are permitted access.

Potential Risk Factors:

1. Pool cover is an obstruction at side of pool.
2. There is a small step from the concrete pad to the copingstones surrounding the pool, which could cause a customer or staff to trip.
3. There is no lifeguard in attendance at any time.

Other Important Points:

All swimmers must be made aware of the following rules:

- a) No one must swim unless in a group of three or more, one of whom must be a responsible adult.
- b) No running.
- c) No diving (including racing and surface dives)
- d) No dangerous or irresponsible behavior in pool area.
- e) All swimmers should be encouraged to use the toilets before entering the pool.
- f) All swimmers must know the pool evacuation procedure and get out of the water when instructed to do so.
- g) Must be dressed appropriately.
- h) Must not enter the pool with any infectious diseases or skin complaints.
- i) No food or drink in pool area.

Emergency Action Plan

The actions to be taken in the event of an emergency.

Evacuation Procedure:

1. Long blasts on the whistle are the signal for swimmers to go to the edge and get out.
2. Swimmers are instructed to line up by the exit gate in an orderly manner.
3. Swimmers are, led out of the pool area and escorted to the car park at the front of the main building.

LACK OF WATER CLARITY/POOR VISIBILITY

Pool not to be used.

EMISSION OF TOXIC GASES

Evacuation Procedure.

SERIOUS INJURY TO SWIMMER

1. One long blast of whistle, swimmers instructed to get out and move away from the edge of the pool.
2. One swimmer or available adult to phone Emergency services (**999**) depending on the injury or situation.
3. Another swimmer or available adult is instructed to send any adult on hand into the pool area and then go and find the duty manager and ask for His/her assistance.

Any available first aider to perform first aid until the emergency services can take over.

DISCOVERY OF CASUALTY IN WATER

Any available person to offer assistance so long as this does not endanger his or her life.

Any available person should call (**999**) from one of the main buildings telephones and inform a member of staff of their actions so that the ambulance can be given access to the area

General Points:

Duty Manager must try to:

- Remain calm at all times**
- If possible, perform any rescue from the poolside.**
- Ensure that help is sent for immediately.**

The pool must be left in a tidy state after each session.

All equipment must be taken out of the water and returned to the proper place.

FOR ANY QUESTIONS RELATING TO THIS POLICY PLEASE CONTACT

JOSEPH BORLASE

Managing Director

Swiss Farm International

Marlow Road

Henley on Thames

RG9 2HY

01491 573419

enquiries@swissfarmcamping.co.uk